

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, February 25, 2020)**  
*Generated by Julie Burch on Wednesday, February 25, 2020*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Julie Burch, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:02 a.m in the Chesapeake Building Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which includes the Minutes of February 11, 2020, as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. MAIN AGENDA ITEMS**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Decision - Maryland Building Performance Standards and Local Amendments**

**MOTION 1:** On page 42 of the proposed ordinance, in Section R109, Inspections, I move to amend subsection R109.1.4 Slab Inspection to read as follows: R109.1.4 Slab inspection. A slab inspection shall be made prior to placement of concrete on all slabs in floodplain V and coastal A zones and for habitable and conditioned space and all basements to verify base preparation, slab thickness, reinforcement, drainage system, underground plumbing, and insulation for walk out basements, habitable and conditioned spaces. Slabs in the floodplain V and coastal A zones must also be inspected for compliance with the construction standards set forth in Section R322.3.4.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.  
Final Resolution: Motion Carries  
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 2:** I move that the Maryland Building Performance Standards and Local Amendments Ordinance be adopted as currently proposed and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**B. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION** - Request for Public Hearing - Proposed Airport Rules and Minimum Standards for Businesses Providing an Aeronautical Service Ordinance

I move to approve a morning Public Hearing for the Proposed Airport Rules and Minimum Standards for Businesses Providing an Aeronautical Service Ordinance.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. OFFICE OF THE COUNTY ATTORNEY** - Decision - Disposition of surplus real property

**MOTION 1:** I move to approve the disposition of 8 parcels of surplus real property no longer needed for public purpose.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 2:** I move to authorize the County Attorney's Office to sell 6 parcels of surplus real property with a sales price totaling the real property taxes paid at the time of tax sale and legal fees incurred through tax sale foreclosure by the Commissioners of St. Mary's County and authorize the Commissioner President to sign all related documents to facilitate the sales.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 3:** I move to direct staff to post a public notice that the Commissioners of St. Mary's County will receive bids for the purchase of the two improved surplus properties, known as 49366 White House Lane in Ridge, MD and 36039 Carver Road in Mill Point Shores, for a period of 45 days.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

### **3. LEGISLATIVE ITEMS**

#### **A. OFFICE OF THE COUNTY ATTORNEY**

**MOTION 1:** I move to approve and authorize the Commissioner President to sign a letter of no position to the Health and Government Operations Committee or any Committee for HB 894 - State Procurement - Microbusiness Payment Pilot Program.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 2:** I move to approve and authorize the Commissioner President to sign a letter of opposition to be sent to various Delegates and Senators requesting their opposition to Dept. of Legislative Services budget cuts for FY20 and FY21 involving the University System of Maryland at Southern Maryland (USMSM)

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 3:** I move to approve and authorize the Commissioner President to sign a letter of support to the Environment and Transportation Committee or any other committee for HB 1533 - Marine Contractor License - Performance of Services Without a License - Authorization.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 4:** I move to approve and authorize the Commissioner President to sign a letter of support to the Education, Health and Environmental Affairs Committee or any committee for SB 711 – Aquaculture – Water Column Leases – Conflict Resolution or any cross-filed bills.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

### **4. COUNTY ADMINISTRATOR**

#### **A. DRAFT AGENDAS FOR MARCH 3 AND 10, 2020.**

#### **B. SHERIFF'S OFFICE - FFY2021 Maryland Highway Safety Grant Applications**

I move to approve the Maryland Highway Safety Grant Applications for FFY2021, on behalf of the Sheriff's Office for the total amount of \$23,290, and authorize Sheriff's Office staff to sign and submit the related documents electronically.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - St. Mary's County Regional Airport Avigation Easement**

I move to approve the purchase agreement for the avigation easement in support of the St. Mary's County Regional Airport Master Plan and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Washington Gas Service Agreement**

I move to approve the Washington Gas service agreement in support of the Sheriff's District 3 Office and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION - St. Jerome's Creek Jetty Study (Project Budget Update)**

I move to approve the revised St. Jerome's Creek Jetty Feasibility Study project cost with the United States Army Corps of Engineers, increasing the county funding from \$59,075 for FY2020 & FY2021 to \$68,175 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF RECREATION AND PARKS - Parks Division Reorganization**

I move to approve the Recreation and Parks, Parks Division reorganization plan to reclassify and re-title the groundskeeper position as senior groundskeeper, grade 3.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF HUMAN RESOURCES - 457(b) escrow account**

I move to approve establishing a 457(b)escrow account utilizing the \$35,802.85 Valic refund to pay 457(b) administrative plan expenses when incurred and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. DEPARTMENT OF FINANCE - Federal Funding Appropriation Priorities**

I move to transmit the Federal Funding FY2021 Appropriations Request Forms to our federal representatives, as requested, and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**5. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general highlights.

**MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into closed session for the purpose of discussing Personnel.

Motion by Commissioner Todd B. Morgan, Second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**6. CLOSED SESSION**

**A. PERSONNEL**

**Present:** James R. Guy, President

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner

Todd B. Morgan, Commissioner

John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Diane Gleissner, Coordinator  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 10:45 a.m. to 11:55 a.m.

## **7. ADJOURN**

The meeting adjourned at 11:55 a.m.

Minutes approved by the Commissioners of St. Mary's County on March 3, 2020

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JB

## **8. BUDGET WORK SESSION**

**A. DEPARTMENT OF FINANCE** - Budget Work Session - Capital Projects Request and Revenue Summary FY2021

### **B. MOTIONS IN BUDGET WORK SESSION**

**MOTION 1:** I move to approve the CIP Project changes as presented to take to the Planning Commission on March 9, 2020.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 2:** I move to maintain the County's current property tax rate of .8468.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 3:** I move to fund OPEB from the trust up to \$3.5 Million.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner Eric Colvin, Commissioner Michael L. Hewitt, Commissioner John E. O'Connor

Nay: Commissioner President James R. Guy, Commissioner Todd B. Morgan

**MOTION 4:** I direct the County Administrator to come back next week with the FY2020 market adjustment for the sworn personnel compensation.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**9. ADJOURN**